

RTEUZYUW RUDIDFE0803 5851900Z-UUUU--RHMCSUU.

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FM DFAS-INDIANAPOLIS CENTER/PTAA//

TO AIG 4579

CDR USASSI FT JACKSON SC/ATSG-FSR-ARS

BT

UNCLAS

MSGID/GENADMIN/DFAS-IN-PTAA//

SUBJ/ DUPLICATE TRAVEL CLAIMS FILED BY TRAVELERS (TRAVEL TECHNICAL MESSAGE 05-19)

REF A. DEPARTMENT OF DEFENSE FINANCIAL MANAGEMENT REGULATION (DODFMR), VOLUME 9, CHAPTER 2

REF B. DODFMR, VOLUME 9, CHAPTER 5

1. IT HAS COME TO LIGHT THAT SOME TRAVELERS ARE SUBMITTING TRAVEL CLAIMS FOR THE SAME TRAVEL EVENT/DATES OF TRAVEL TO MORE THAN ONE OFFICE FOR SETTLEMENT. THIS INCLUDES TRAVELERS WHO SUBMIT THEIR CLAIM THROUGH MORE THAN ONE TRAVEL SYSTEM, FOR EXAMPLE THROUGH THE DEFENSE TRAVEL SYSTEM (DTS) AND BY FAX TO THE NORMAL SERVICING TRAVEL OFFICE THAT USES WINDOWS INTEGRATED AUTOMATED TRAVEL SYSTEM (WINIATS).

2. SUCH ACTION BY TRAVELERS RESULTS IN DUPLICATE PAYMENTS TO THE TRAVELER. THIS CAUSES THE TRAVELER TO BE INDEBTED TO THE GOVERNMENT FOR THE EXCESS PAYMENT. THE DUPLICATE PAYMENT CREATES A HARDSHIP ON THE TRAVELER, AN EXTRA EXPENSE TO THE GOVERNMENT TO RECOUP THE OVERPAYMENT, AND COULD BE SEEN AS SUBMITTING A FRAUDULENT CLAIM.

3. ADVISE YOUR CUSTOMERS AND TRAVELERS THAT TRAVEL CLAIMS ARE SUBMITTED TO ONLY ONE OFFICE/SYSTEM. IF SETTLEMENT TAKES LONGER THAN THE TRAVELER ANTICIPATES THE TRAVELER IS TO CONTACT THE OFFICE RESPONSIBLE FOR SETTLEMENT. TRAVELERS ARE NOT TO SUBMIT MULTIPLE CLAIMS FOR THE SAME TRAVEL UNLESS THE APPROPRIATE TRAVEL OFFICE REQUESTS ADDITIONAL DOCUMENTS.

4. CERTIFYING OFFICERS MUST BE AWARE THAT THEY ARE PECUNIARY LIABLE FOR CLAIMS THEY CERTIFY. CERTIFYING OFFICERS ARE TO ENSURE, TO THE EXTENT POSSIBLE, THAT DUPLICATE PAYMENTS ARE NOT CERTIFIED AND PAID.

5. POC IS TRAVEL PAY SERVICES, MANAGEMENT PROCEDURES BRANCH, 317/510-5372/1049.

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